

How to file for an extension for Tax Year 2021

FIRE Production System

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Alert: September 2021, login will require entry of TCC, EIN, and Business Name exactly as it currently appears on FIRE. To ensure you have the correct business name go to Main Menu > Update Account, print and save Personal Account Information screen.

Go to <https://Fire.IRS.Gov>

If you are **unable** to access the FIRE system with the previous year's login, check out our [FIRE Login Troubleshooting Tips](#). If, after troubleshooting, you're still unable to log in to the FIRE system, you should file an extension and contact the IRS for assistance. On the 'Log On' screen, check Yes for "Fill-in Ext 8809 only" and complete the information below. Call the IRS at 866-455-7438 for assistance with your FIRE login.

 **Internal Revenue Service**
United States Department of the Treasury

FIRE Production System

User Options

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FIRE System Logon

Fields with an * are required

Fill-In Ext 8809 Only No Yes
No TCC required for Ext only

TCC*

EIN*

Company Name*

User ID*

Password*

You will need a User ID and Password to begin using this application.

If you do not already have an account, click [Create New Account](#) to start setting up your new account.

Otherwise, you can enter your assigned User ID and the password you have chosen to begin using this application. Your password must be 8-20 characters with 1 uppercase, 1 lowercase, 1 numeric and 1 special character. It cannot contain the User ID or User name.

If you **are** able to access the FIRE system, log on with your FIRE User ID and Password (if you have not created an account, click on Create New Account)

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Where Do I Go From Here?

If you want to electronically file 1042-S, 1097, 1098, 1099, 3921, 3922, 5498, 8027, W-2G and 8955-SSA click the [Send Information Returns](#) menu option on the left to begin the Electronic Filing process.

Please note: This system does not support fill-in forms, you must have software to create the electronic file. However, this system does offer a fill-in option for submitting Form 8809, Application for Extension of Time to File Information Returns.

Electronic Filing Deadlines TY 2021
Due Dates for electronic filing:

Forms 1097, 1098, 1099, W-2G, 3921 & 3922 are all due by March 31, 2022

Form 1099-MISC NEC reporting is due by January 31, 2022

Welcome to the Filing Information Returns Electronically System

Online Information Returns (IR) Application for Transmitter Control Code (TCC) replaces Form 4419 and is available on IRS.gov. All new users requesting a TCC must use the IR Application for TCC. You must have a TCC, before you can send information returns electronically. If you are an existing TCC user and need an additional TCC you must use the IR Application for TCC.

Note: A paper Form 4419 can only be used by an existing user who did not receive their TCC through the new IR Application for TCC and is changing their contact information and or address.

For more information go to Filing Information Returns Electronically on IRS.gov.

Click on “Extension of Time Request”

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Extension of Time Options

[Fill-In Extension Form](#)

The fill-in form option is used in lieu of Form 8809, Application for Extension of Time To File Information Returns. (This does not apply to the 'Upload an Extension File' below.) This option will give you an instant approval of your original extension request if the application is completed and accepted.

[Summary of Fill-In Extension Form](#)

This option will display all extension requests that a user has submitted for their User ID via the fill-in extension form option on FIRE for current and 1 prior year.

[Upload an Extension File](#)

This option is used to upload a file to request an extension for multiple payers. The file must be in the record format according to Publication 1220.

[FIRE Privacy Policy](#)



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Extension of Time Request Information

This option is used to request an automatic 30-day extension. This extension option **does not** give you additional time to give recipients their copies of the form and/or documents.

NOTE: If you are requesting an **additional** extension of time of not more than 30 days, you must submit a Form 8809, Application for Extension of Time To File Information Returns before the end of the first automatic extension period. These cannot be requested via the FIRE system. Requests for an additional extension of time to file information returns are not automatically granted. Generally, requests for additional time are granted only in cases of extreme hardship or catastrophic event. The IRS will send you a letter of explanation approving or denying your request of an additional extension only. If you do not have Form 8809, you can download the form from www.irs.gov.

Caution: You cannot use this system to request an extension of time to file Form 1042 (instead use Form 7004) or to file Form 1040 (instead use Form 4868).

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Review and select either Continue or Main Menu (Cancel)



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The Legalese

Under penalties of perjury, I declare that the file I am about to transmit is correct and complete, to the best of my knowledge and belief.

Although an authorized agent may enter their PIN, the payer is responsible for the accuracy of the returns. The payer will be liable for penalties for failure to comply with filing requirements.

Fields with an * are required

PIN*

NOTE: If you forget your PIN, please call us toll-free at 1-866-455-7438.

[FIRE Privacy Policy](#)

Enter your PIN and click Submit



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Extension of Time Request for Tax Year

Fields with an * are required

This should be the current Tax Year

How will the Information Returns be Filed?*

- Paper
- Electronic

Type of Returns* (Check all that apply)

- 1097/1098/1099/W-2G/3921/3922
- 5498
- 5498-SA
- 1094/5-C
- 5498-ESA
- 1042-S
- 8027
- 1095-B
- 1099-MISC-NEC

If an option is disabled, the form is past the due date and an extension cannot be filed for this type of return.

Payer's/Filer's Information

TIN*

Payer Name 1*

Payer Name 2

Address*

City*

State* Zip*

Contact Name

Phone Number / Ext /

Transmitter Control Code (if applicable)

Foreign Country No Yes

Submit

Return to Main Menu

Complete the fields and click Submit

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Extension of Time Request for Tax Year 2017

Fields with an * are required

How will the Information Returns be Filed?*	Type of Returns* (Check all that apply)
<input type="radio"/> Paper	<input checked="" type="checkbox"/> 1097/1098/1099/W-2G/3921/3922
<input checked="" type="radio"/> Electronic	<input type="checkbox"/> 5498-ESA
	<input type="checkbox"/> 5498
	<input type="checkbox"/> 5498-SA
	<input type="checkbox"/> 1094/5-C
	<input type="checkbox"/> 1042-S
	<input type="checkbox"/> 8027
	<input type="checkbox"/> 1095-B
	<input type="checkbox"/> 1099-MISC-NEC

If an option is disabled, the form is past the due date and an extension cannot be filed for this type of return.

TIN

Payer Name 1

Payer Name 2

Address:

City:

State ZIP

Contact Name

Phone Number / Ext

Transmitter Control Code (If Applicable)

Foreign Country Yes No



Verify the information entered and then click Revise or Accept

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Extension of Time for Tax Year This should be the current tax year

Payer TIN: User ID:
Payer Name1: Date:

Type of Return	Electronic Extended Due Date
1098/1099/W-2G/3921/3922	Extension due date
	TBA

Please print this screen for your records if you have not already done so.

Do you have another extension of time to file?

****The extension due date to file your IRSTAX 2021 1099-s with the IRS without penalty is May 2nd, 2022 ****

Note: the extension must be filed at FIRE site by 3/31/2022 to ensure your extension is validated by IRS. The IRSTAX file must be uploaded by 5/2/2022 to avoid any late penalty

Remember to Click **"Print"** and save.