

How to file for an extension for Tax Year 2023 --

Go to <https://Fire.IRS.Gov>

If you are unable to access FIRE system with previous years login, you should file an extension and contact the IRS for assistance. Click "Fill-In Ext 8809 Only" this will provide extra time to contact the IRS to inquire about your FIRE login.

Internal Revenue Service
United States Department of the Treasury

FIRE Production System

Menu Options

- [Main Menu](#)
- [Log Out](#)

[Continue >>](#)

Alert: Electronically file any Form 1099 for tax year 2022 and later at no cost with the new Information Returns Intake System (IRIS). For more information and to apply for a transmitter control code please visit: www.irs.gov/iris

The FIRE System will be down every Sunday from 2:00 a.m. to 8:00 a.m. EST for maintenance. See File Information Return Electronically for system operation status.

Internal Revenue Service
United States Department of the Treasury

FIRE Production System

User Options

- [Log On](#)
- [Create New Account](#)
- [Learn The Basics](#)
- [Forgot Password](#)

FIRE System Logon

Fields with an * are required

Fill-In Ext 8809 Only No Yes
No TCC required for Ext only

TCC*

EIN*

Company Name*

User ID*

Password*

You will need a User ID and Password to begin using this application.

If you do not already have an account, click [Create New Account](#) to start setting up your new account.

Otherwise, you can enter your assigned User ID and the password you have chosen to begin using this application. Your password must be 8-20 characters with 1 uppercase, 1 lowercase, 1 numeric and 1 special character. It cannot contain the User ID or User name.

If able to login to the FIRE site without issues

Log On with your FIRE User ID and Password (*if you have not created an account, click on Create New Account*)

The screenshot shows the top of the FIRE Production System interface. The header includes the IRS logo and the text "Internal Revenue Service United States Department of the Treasury". On the left is a "Menu Options" sidebar with links: Send Information Returns, Check File Status, Extension of Time Request, Email, Change Password, Update Account, Change PIN, Change Secret Phrase, and Log Out. The main content area has three columns. The first column is titled "Where Do I Go From Here?" and provides instructions for electronic filing of various forms (1042-S, 1097, 1098, 1099, 3921, 3922, 5498, 8027, W-2G, and 8955-SSA) and a "Please note" section stating that the system does not support fill-in forms but offers a fill-in option for Form 8809. The second column is titled "Welcome to the Filing Information Returns Electronically System" and explains that a Transmitter Control Code (TCC) must be obtained from irs.gov. The third column contains an "Alert" in red text about a deadline for claiming a legacy TCC and a "Happy New Year" message.

Click on "Extension of Time Request"

This screenshot shows the "Extension of Time Options" page. The sidebar on the left has "Main Menu" and "Log Out" links. The main content area lists three options: "Fill-In Extension Form" (highlighted with a red arrow), "Summary of Fill-In Extension Form", and "Upload an Extension File". Each option has a brief description of its function. At the bottom of the page is a link for the "FIRE Privacy Policy".

Click on "File-In Extension Form"



FIRE Production System

- Menu Options
- [Main Menu](#)
 - [Log Out](#)

Extension of Time Request Information

This option is used to request an automatic 30-day extension. This extension option **does not** give you additional time to give recipients their copies of the form and/or documents.

NOTE: If you are requesting an **additional** extension of time of not more than 30 days, you must submit a Form 8809, Application for Extension of Time To File Information Returns before the end of the first automatic extension period. These cannot be requested via the FIRE system. Requests for an additional extension of time to file information returns are not automatically granted. Generally, requests for additional time are granted only in cases of extreme hardship or catastrophic event. The IRS will send you a letter of explanation approving or denying your request of an additional extension only. If you do not have Form 8809, you can download the form from www.irs.gov.

Caution: You cannot use this system to request an extension of time to file Form 1042 (instead use Form 7004) or to file Form 1040 (instead use Form 4868).

[Continue](#) [Main Menu](#)

[FIRE Privacy Policy](#)

Review and select either Continue or Main Menu (Cancel)



FIRE Production System

- Menu Options
- [Main Menu](#)
 - [Log Out](#)

The Legalese

Under penalties of perjury, I declare that the file I am about to transmit is correct and complete, to the best of my knowledge and belief.

Although an authorized agent may enter their PIN, the payer is responsible for the accuracy of the returns. The payer will be liable for penalties for failure to comply with filing requirements.

Fields with an * are required

PIN* [Submit](#)

NOTE: If you forget your PIN, please call us toll-free at 1-866-455-7438.

[FIRE Privacy Policy](#)

Enter your PIN and click Submit.



FIRE Production System

Menu Options

- [Main Menu](#)
- [Log Out](#)

Extension of Time Request for Tax Year

← This should be the current Tax Year

Fields with an * are required

How will the Information Returns be Filed?*

- Paper
- Electronic

Type of Returns* (Check all that apply)

- 1097/1098/1099/W-2G/3921/3922
- 5498
- 5498-SA
- 1094/5-C
- 5498-ESA
- 1042-S
- 8027
- 1095-B
- 1099-MISC-NEC

If an option is disabled, the form is past the due date and an extension cannot be filed for this type of return.

Payer's/Filer's Information

TIN*

Payer Name 1*

Payer Name 2

Address*

City*

State* Zip*

Contact Name

Phone Number / Ext /

Transmitter Control Code (if applicable)

Foreign Country No Yes

Submit

Return to Main Menu

Complete the fields and click Submit

FIRE Production System

Menu Options

- [Main Menu](#)
- [Log Out](#)

Extension of Time Request for Tax Year 2017

Fields with an * are required

How will the Information Returns be Filed?*	Type of Returns* (Check all that apply)
<input type="radio"/> Paper	<input checked="" type="checkbox"/> 1097/1098/1099/W-2G/3921/3922
<input checked="" type="radio"/> Electronic	<input type="checkbox"/> 5498-ESA
	<input type="checkbox"/> 5498
	<input type="checkbox"/> 5498-SA
	<input type="checkbox"/> 1094/5-C
	<input type="checkbox"/> 1042-S
	<input type="checkbox"/> 8027
	<input type="checkbox"/> 1095-B
	<input type="checkbox"/> 1099-MISC-NEC

If an option is disabled, the form is past the due date and an extension cannot be filed for this type of return.

TIN [REDACTED]

Payer Name 1 [REDACTED]

Payer Name 2 [REDACTED]

Address: [REDACTED]

City [REDACTED]

State [REDACTED] ZIP [REDACTED]

Contact Name [REDACTED]

Phone Number / Ext [REDACTED]

Transmitter Control Code [REDACTED] (If Applicable)

Foreign Country Yes No



Verify the information entered and then click Revise or Accept

Internal Revenue Service
United States Department of the Treasury

Menu Options

- [Main Menu](#)
- [Log Out](#)

Extension of Time for Tax Year ← This should be the current tax year

Payer TIN: User ID:
Payer Name1: Date:

Type of Return	Electronic Extended Due Date
1098/1099/W-2G/3921/3922	<input type="text" value="Extension due date"/> <div style="border: 1px solid red; padding: 2px; display: inline-block; margin-left: 20px;">**TBA**</div>

Please print this screen for your records if you have not already done so.

Do you have another extension of time to file?

The extension due date to file your IRSTAX 2023 1099-s with the IRS without penalty is May 2nd, 2024 ** - ,

Note: the extension must be filed at FIRE site by 4/1/2024 to ensure your extension is validated by IRS. The IRSTAX file **must be uploaded by 5/2/2024** to avoid any late penalty.

Remember to Click “**Print**” and save.